



Reference no: (For Internal Use Only)

1. Name and address of data controller: .....  
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*(Please state the name and address of the data controller to whom the application is being directed).*

2. Name of data subject:

Last ..... First ..... Middle .....

3. Name of applicant: *(If different from data subject)*

Last ..... First ..... Middle .....

4. Date of birth [of data subject] (dd-mm-yyyy) .....

5. Sex [of data subject]       Male       Female

6. Address: *(Please indicate the address to which correspondence related to your application should be sent).*

Home: ..... Mailing: .....

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Tel.: ..... Tel.: .....

Email: ..... Other: .....



7. I would like to: (Please check the relevant box(es))

- be informed whether the personal data of the abovenamed data subject is being processed by you or on your behalf
- be given a description of the:
  - personal data of the abovenamed data subject which is being processed;
  - purpose(s) for which the data are being, or are to be, processed; and
  - recipients or classes of recipients to whom the data are or may be disclosed;
- have the personal data of the abovenamed data subject made available to me and to be advised of the source of the data (if known);
- have the personal data of the abovenamed data subject transmitted to the following data controller(s):

Name of data controller: .....

Address of data controller: .....

Telephone: ..... Email: .....

- be informed of the logic involved in the automated decision which was taken regarding the data subject;

8. I would like to have the personal data of the abovenamed data subject made available in the following format:

- Hardcopy
- Electronically
- Other (please specify) .....

Note: Payment will be required before the personal data are, or the logic involved in an automated decision is, made available or the personal data are transmitted to another data controller.

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Signature of data subject/applicant

Date (dd-mm-yyyy)